



Notification of intent to use Exhibitor Appointed Contractor

DEADLINE DATE
October 9, 2023

Please Return Form to: WJTA • Peter Wright • Email: wjta@wjta.org • Fax: (314)241-1449

Name of Show: _____

Exhibiting Company Name: _____

Address: _____

Ordered By: _____

Phone: _____

If your company plans to use a firm who is not an official service contractor as designated by Show Management, please complete this form and send to the contacts listed above.

EAC Company Name: _____ Booth No.: _____

Contact at Show: _____

Exhibitor Appointed Contractor: _____

Address of Contractor: _____

Types of Service to be Performed: _____

Inform your **Exhibitor Appointed Contractor** that they **MUST** send a copy of their General Liability Insurance Certificate no later than October 9, 2023 or they will not be permitted to service your exhibit.

It is the responsibility of the exhibitor to see that each representative of an Exhibitor Appointed Council abides by the official rules and regulations of this event.

This form must be received by October 9, 2023.